

**APPENDIX 30**

**ADVANCE RELEASE ORDER (ARO) / INVALIDATION LETTER FORMAT**

GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE &  
INDUSTRY DEPARTMENT OF  
COMMERCE

Office of the

File No

Date

Advance Release Order / Invalidation letter\*\* No

Date

1. Name and address of the applicant
2. Authorisation no.  
Date
3. Name and address of the Indigenous Producer / STE\*
4. Items to be supplied by Indigenous producer / STE\*

| S.No. | Items to be procured | Qty (in figures and words) | Value (in figures and words) |
|-------|----------------------|----------------------------|------------------------------|
| 1.    |                      |                            |                              |
| 2.    |                      |                            |                              |
| 3.    |                      |                            |                              |
| 4.    |                      |                            |                              |

5. Regional Authority of the Indigenous Producer / STE\*

- Note:**
- a) This Advance Release Order / Invalidation letter\*\* shall be produced in original to above-mentioned indigenous producer / STE\* for supply of goods as per above details.
  - b) This Release Order / Invalidation letter will be valid upto -----.
  - c) The material received by the holder of this Release Order/ Invalidation letter\*\* shall be subject to the same conditions as applicable to the authorisations issued under Advance authorisation / DFIA against which this Advance Release Order / Invalidation letter\*\* has been issued.
  - d) Both quantity and value shall be limiting factor.

Yours faithfully,

Asstt. Director General of  
Foreign Trade/ Foreign  
Trade Development  
Officer  
Security Seal

Endt.No..... Dated .....

- (i) Jt./ Dy. Director General of Foreign Trade ..... ( Name and address of the Regional Authority of indigenous producer / STE\* ).
- (ii) M/s. .... (Name and address of the indigenous producer / STE\* ) for necessary action.

Asstt. Director General of Foreign  
Trade/ Foreign Trade  
Development Officer

Details of materials supplied under above Advance Release Order / Invalidation letter\*\*

| Sn.<br>No. | Description of<br>goods | Quantity supplied |          | Value of goods |          |
|------------|-------------------------|-------------------|----------|----------------|----------|
|            |                         | In figures        | In words | In figures     | In words |
| 1.         |                         |                   |          |                |          |
| 2.         |                         |                   |          |                |          |
| 3.         |                         |                   |          |                |          |

We confirm having supplied the goods as per details above.

Signature  
( Name and address of indigenous producer/ STE\* )

We confirm having received the goods as per details above.

Signature  
(Name and address of the Advance Release Order / Invalidation letter\*\* holder)

**Note:**

\* Strike out whichever is not applicable.

\*\*Strike out whichever is not applicable.